

# KEY RISK MANAGEMENT WORKSHEET

1. KEY TASK: <b>Community Service/ Initiation Weekend</b> Jacob's Well	2a. DTG BEGIN <b>20190803 1630</b>	2b. DTG END <b>20190803 1800</b>	3. DATE PREPARED (YYYYMMDD) <b>20190706</b>
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4. PREPARED BY **Felicia Harris**

a. SOROR FULL NAME <b>Felicia De'Anna Harris</b>	b. LINE NAME <b>Re\$pondent</b>	c. CHAPTER NAME <b>Memphis Theta</b>
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5. SUBTASK	6. HAZARDS	7. INITIAL RISK LEVEL	8. CONTROLS	9. RESIDUAL RISK LEVEL	10. HOW TO IMPLEMENT	11. HOW TO SUPERVISE (WHO)	12. WAS CONTROL EFFECTIVE?
movement to event	traffic weather	m	defensive weather dress weather appropriate	l	safety brief	all	y
arrival at event	slips and falls	m	environmental awareness	l	safety brief	all	y
movement from event	traffic weather	m	defensive weather dress weather appropriate	l	safety brief	all	y

Additional space for entries in Items 5 through 11 is provided on Page 2.

13. OVERALL RISK LEVEL AFTER CONTROLS ARE IMPLEMENTED (Check one)

☒ LOW
 ☐ MODERATE
 ☐ HIGH
 ☐ EXTREMELY HIGH

14. APPROVING AUTHORITY			
a. FULL NAME <b>Tanya Campbell</b>	b. LINE NAME <b>Urbi</b>	c. CHAPTER NAME <b>Theta</b>	d. SIGNATURE <i>Tanya Campbell</i>

## ITEMS 5 THROUGH 12 CONTINUED

5. SUBTASK	6. HAZARDS	7. INITIAL RISK LEVEL	8. CONTROLS	9. RESIDUAL RISK LEVEL	10. HOW TO IMPLEMENT	11. HOW TO SUPERVISE (WHO)	12. WAS CONTR OL EFFEC- TIVE?

# Risk Assessment Matrix

			HAZARD PROBABILITY				
			FREQUENT	LIKELY	OCCASIONAL	SELDOM	UNLIKELY
			A	B	C	D	E
SEVERITY	CATASTROPHIC	I	EH	EH	H	H	M
	CRITICAL	II	EH	H	H	M	L
	MODERATE	III	H	M	M	L	L
	NEGLIGIBLE	IV	M	L	L	L	

## EFFECT

1. CATASTROPHIC - Death or permanent total disability, system loss, major property damage.
2. CRITICAL - Permanent partial disability, temporary total disability, major system damage, major property damage.
3. MODERATE - Minor injury, lost workdays, compensable injury/illness, minor system damage, minor property damage.
4. NEGLIGIBLE - First aid or minor supportive medical treatment, minor system impairment.

## PROBABILITY

- A. FREQUENT - Occurs often - resources are continuously exposed.
- B. LIKELY - Occurs frequently - resources are exposed frequently and/or several times.
- C. OCCASIONAL - Occurs sometimes - resources are exposed sporadically.
- D. SELDOM - Remote occurrence - resources are possibly exposed.
- E. UNLIKELY - Rare occurrence of exposure

ALL RISK ASSESSMENTS MUST BE CONTINUALLY REVIEWED FOR HAZARD PROBABILITIES. IMMEDIATELY CONTACT THE DEAN IF THE HAZARD HAS INCREASED.

## RISK LEVELS

**Extremely High** - Loss of ability to accomplish the mission.

**High** - Significantly degrades mission capability.

**Medium** - Degrades mission capability.

**Low** - Little or no impact to mission capability.

## Examples

I/A = Extremely High

II/B = High

III/C = Medium

IV/D = Low